

Considerate Constructors Scheme

Monitor's Site Report



Project name	Burnley High School		
Contractor name	Eric Wright Construction Ltd		
Onsite contact(s)	Kevin Burgoyne / Matthew Evans		
Site ID number	93047	Visit no.	2
		Visit date	30/08/2016

Site description, context and location

The site is accessed down a minor road with terraced housing on both sides and consequently cars are parked on the road. The works consist of the demolition of the existing High School due to existing mining works and remediation of the site. The new high school is a three storey steel frame building founded on a raft foundation. Floors are insitu concrete and external SMS with external cladding. There are a number of local shops and schools in the area.

Checklist section	1 st visit	2 nd visit	Score descriptor	
1. Care about Appearance	7	8	/10	1 Gross Failure 2 Failure 3 Major non compliance 4 Minor non compliance 5 Compliance 6 Good 7 Very Good 8 Excellent 9 Exceptional 10 Innovative
2. Respect the Community	8	9	/10	
3. Protect the Environment	7	7	/10	
4. Secure everyone's Safety	8	8	/10	
5. Value their Workforce	6	8	/10	
Total score	36	40	/50	

For more information on score descriptors, see 'Site Scoring Explained' or visit www.ccscheme.org.uk

Executive summary

The overall impression of the site was excellent with well-presented office facilities with information clearly displayed and well organised material storage and distribution on site. The approaches were clean with a well presented frontage. There could be better provision for e smokers and offsite work wear issues. Security on the gate provided information regarding directions and parking.

The community section was exceptional with a comprehensive community action plan. Information and liaison were good more has been done with the local community. There is a corporate and social responsibility policy and CCS champion is very well promoted, and lasting legacy has been provided

The environmental section was very good but no use of alternative energy during the construction phase. There was no evidence of contributions to the natural environment. The site provides good environmental information but not well publicised. There is currently no evidence of a carbon offsetting scheme

The safety aspect remains excellent systems appears to be working very well. There is good planning ahead along with daily safety briefings. Information availability was very good along with excellent control measures. Cycle safety issues have not been fully addressed. There is a defibrillator on site along with trained operators. The site operates a near miss scheme and suggestion boxes are provided. Casual visitor's medical conditions not recorded unless inducted

The conditions of the welfare facilities were clean tidy and well presented. Kevin and his team operates an open door policy. There have been contributions to best practice hub. Literacy and numeracy issues are addressed. Legal workers are checked. Wi fi is available but no laundry facilities. The site has reviewed stress and mental health issues and quiet area is provided. No evidence of checks made in relation to sub-contractor's occupational health monitoring

My thanks to Kevin & Matthew for their hospitality and efforts in making some significant improvements.

Innovative activities

1. Appearance	
2. Community	
3. Environment	
4. Safety	
5. Workforce	

While an innovative activity is required to achieve a score of 10 in any section, such activities will be recorded regardless of score. When recorded on a visit where a score of 10 has not been achieved, the activity may count towards achieving a 10 score on subsequent visits. An innovative activity will only count once towards a 10 score unless it is further developed and improved. See 'Site Scoring Explained' for further details.

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Monitor's Site Report - Detailed summary of findings



Project name	Burnley High School		
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1. Care about Appearance

First visit findings and score	7	/10
<p>The presentation of the site was excellent having a clean and tidy appearance with materials stored in compounds. Hoarding gave a good impression with clear signage and pedestrian walkway. The road to the was clean and tidy with good pedestrian segregation and excellent signage. There was no evidence of graffiti or vandalism. The frontage of the site was tidy and well presented with an excellent hoarding which was constructed in part with "Heras panels" providing viewing areas. The work wear was good and correctly branded. Welfare facilities in the site compound were generally in clean and tidy in good order although the drying room could have been cleaner and better organised. In order to encourage a clean site there are tool box talks, and clean up notices issued to sub-contractors. Skips are located within the hoarding and covered when not in use. More litter bin points could be provided on site. Water is used for dust suppression. Plant & vehicles were clean and well presented. There was a designated smoking area but currently no provision for E Smokers. The company signage and stationary were all branded and guidance was available in relation to site set up and signage. The use of social media is promoted by the site.</p>		
Second visit update and score	8	/10
<p>The site appearance was excellent and despite extensive works currently being undertaken the approach roads were clean with no trace of mud. The frontage of the site was neat and well-presented and the overall appearance of the hoarding and site accommodation were good. The drying rooms were clean and tidy. There was no evidence of graffiti or litter. Kevin continually reviews the signage and this provides excellent directions along with information and warnings at the site entrance. There were litter bins provided and a cleaning station was located on each floor. There were a large number of activities being undertaken and they appeared well organised with excellent material storage and well-presented plant. Work wear was clean, in good condition and branded and offsite work wear issues have been addressed. There could be better provision made for smokers and e smokers The use of social media is well promoted. More could be done to address the issue of offsite work wear</p>		

2. Respect the Community

First visit findings and score	8	/10
<p>Local residents and business have received newsletters and these are regularly updated Working operations can be restricted to limit the effects of vibration. The site contribute to local food banks however more could be done to support the local community. There is ample off road parking. All deliveries are off loaded on site and stored in compound. There is a community liaison action plan in place. Kevin has a good understanding of CCS requirements and is encouraged by senior management to promote the scheme. There is a designated CCS Champion but this could be better publicised. The induction provided excellent information on respect for people and advice on dealing with complaints from the public. The corporate and responsibility policy and associated action plan were comprehensive. The company have a number of apprentices and trainees. Compliments and complaints are recorded and closed out. Radios and MP3 players are not permitted and mobile phone usage is restricted to the site compound. The company has made some good will gestures and by their professional approach should leave a positive impression of the industry. The contact number for the company was clearly displayed on the signage. Local suppliers and sub-contractors contribute to the local community and careers advice is available.</p>		
Second visit update and score	9	/10
<p>Kevin and his team have carried out a review of the site community activities and carried out some excellent work with the local residents. Regular newsletters continue to be issued. There is an appointed CCS champion and there are number of notices in the site accommodation and on site identifying this and also outlining the aims of the scheme. There is ample parking provided to accommodate the substantial increase in site personnel. There was a company corporate and social responsibility policy including an action plan. Schools and colleges have been approached and the site continues to encourage site visits. A high percentage of local labour including unemployed people have been recruited. The site provides excellent careers advice and assistance in gaining qualifications. 24/7 contact information is displayed on the site hoarding. Working hours are restricted to limit disruption. A lasting legacy has been provided</p>		

3. Protect the Environment

First visit findings and score	7	/10
<p>There is a company environmental policy signed by the director and the carbon footprint is monitored. The site accommodation was energy efficient cabins. Energy saving measures were in place. Environmental issues are included in induction tool box talks there are COSHH hazard sheets. The contractor actively promotes the use of local labour were possible to reduce travel distances. Dust and noise have been identified as environmental issues with watering to reduce dust and silenced plant used. Targets are set for energy Waste recycling and figures are provided by waste management company. There has been no use of alternative energy sources during the construction process. There was no evidence of a site specific green travel plan. There is an environmental board however this is not on public display. There was no evidence of carbon offsetting. There has been an environmental assessment and the environmental plan is in place. Targets are set for energy usage</p>		
Second visit update and score	7	/10
<p>The site continues to record waste recycling figures and source materials from sustainable sources. Work has been done to address local environmental issues. There was no use of alternative energy sources during the construction process but the site has made a contribution to the natural environment. A green travel policy has been produced and cycle storage has been provided. The site tries to purchase materials from sustainable sources or to use recycled materials were possible and economical. The accommodation is energy efficient. There is currently no evidence of carbon offsetting measures in place but this is currently under review. Energy usage is monitored against targets and there is some excellent KPI information and performance monitoring but not well promoted with the general public. No evidence of any contribution to the natural environment other than that contained in the contract</p>		

4. Secure everyone's Safety

<i>First visit findings and score</i>	8	/10
<p>There are regular site meetings with subcontractors including safety meeting with operative involvement. Emergency contact numbers are clearly displayed. Hospital A & E information is clearly displayed. Method statement and risk assessments are in place for all activities. Site safety plan is in place and reviewed regularly. Toolbox talks are carried out and feedback is obtained from the site operatives. Site fencing to the storage area was secure. Accidents are recorded and trends analysed. Traffic plan and evacuation plan are in place along with fire points. There is a daily hazard board outside the offices. Alarms and assembly point are indicated. Operative's medical conditions are requested at induction and recorded but no evidence of recording of visitors medical conditions when they are not going on site. There are trained first aider on site and the first aid box is located in the site offices. 100% CSCS. The use of cameras, radios and MP3 players are not permitted on site. Cycle safety in relation to vehicles delivering materials to site and has been addressed. There is excellent information for visitors and Kevin provides regular safety briefings. There was no defibrillator on site.</p>		
<i>Second visit update and score</i>	8	/10
<p>The safety systems in place on site were excellent. Kevin has carried out some works in relation to site safety in respect to cycle safety relating to delivery vehicles but this needs to be extended to cover journeys from the depot to site. The site team have also purchased a defibrillator which is installed on site. There are first aiders on site and these are clearly identified. The induction is site specific and the site has a drugs and alcohol policy in place. RAMS are reviewed on a regular basis and updated as necessary. The site continues to operate safety system very effectively. The Health and Safety Plan has been reviewed and updated. There is a drugs and alcohol policy in place with random testing which could be reviewed to place greater emphasis on safety critical workers. Casual visitor medical conditions are not currently recorded.</p>		

5. Value their Workforce

<i>First visit findings and score</i>	6	/10
<p>CCS posters and contact details clearly displayed but CCS requirements are covered in the induction. Welfare facilities are available for both male and female and access is available for mobility impaired to toilet facilities. Equal opportunities policy is in place, Training needs are identified on a matrix held in head office. More could be done to promote mental health and stress issues along with worker fatigue. There was occupational health advice and lifestyle information available Excellent health monitoring is regularly carried out. Company drugs and alcohol policy covered at induction. Welfare facilities clean and regularly inspected which are recorded. There were showers and lockers. There was active encouragement for a whistle blowing policy and a suggestion box was evident. There was no indication that there was a quiet area available. The site offers opportunity for apprenticeships and actively seeks to employ local labour. Equal opportunity policy in place along with respect for people and be fair policy. CSCS and CPCS cards are recorded. Kevin operates an open door policy which could be better promoted. Checks are made in relation to illegal workers and separate changing facilities are available. Wi Fi on site but no laundry. Counselling and financial advice are available along with assistance in gaining qualifications. There was no evidence of E Learning and the site uses the best practice hub but currently no contributions There was a reward scheme along with a benefits scheme. There could be more done to promote healthy eating and lifestyle</p>		
<i>Second visit update and score</i>	8	/10
<p>Working hours are monitored weekly to avoid worker fatigue. There was no evidence of checks made in relation to occupational health monitoring by sub-contractors. The site team provides good lifestyle and healthy eating advice along with advice on mental health issues and there is a designated quiet area. The welfare facilities and drying room were well presented and maintained. There was information promoting numeracy and literacy courses. There was evidence of good workforce involvement and consultation on a regular basis. There are separate changing rooms and showers are available. Wi Fi is provided but no laundry facilities are available. The site assists in the gaining of qualifications and currently uses E Learning. Financial and counselling advice are available along with contribution to the best practice hub. The site operates reward and benefits schemes and checks are made for illegal workers. Kevin operates an open door policy which is well publicised</p>		
1st Visit score	36	/50
2nd Visit score	40	/50

The contents of this report are a reflection of the meeting held between the Scheme's Monitor and the site representative, and the activities and initiatives witnessed at the time of the visit. When appropriate bold italic statements will indicate where improvements can be made.